



**CHECKLIST FOR BELOW GRADE JOINTS**

PLEASE EMAIL CHECKLIST TO [CUSTSERV@WILLSEAL.COM](mailto:CUSTSERV@WILLSEAL.COM)  
**NOTE: PLEASE PROVIDE ANY PERTINENT DETAILS TO WILLSEAL**

IS THE JOINT EXPOSED TO ANY LOADING?

- NO; Do we have documentation from the customer confirming there will be no loading?
- YES
- UNSURE

WHAT IS TAKING THE LOADING?

- IF NO, PLEASE INCLUDE DETAILS
- UNSURE

MOVEMENT REQUIREMENT

- +/-25%
- +/-50%
- UNSURE

JOINT ORIENTATION

- HORIZONTAL
- VERTICAL
- MIXED

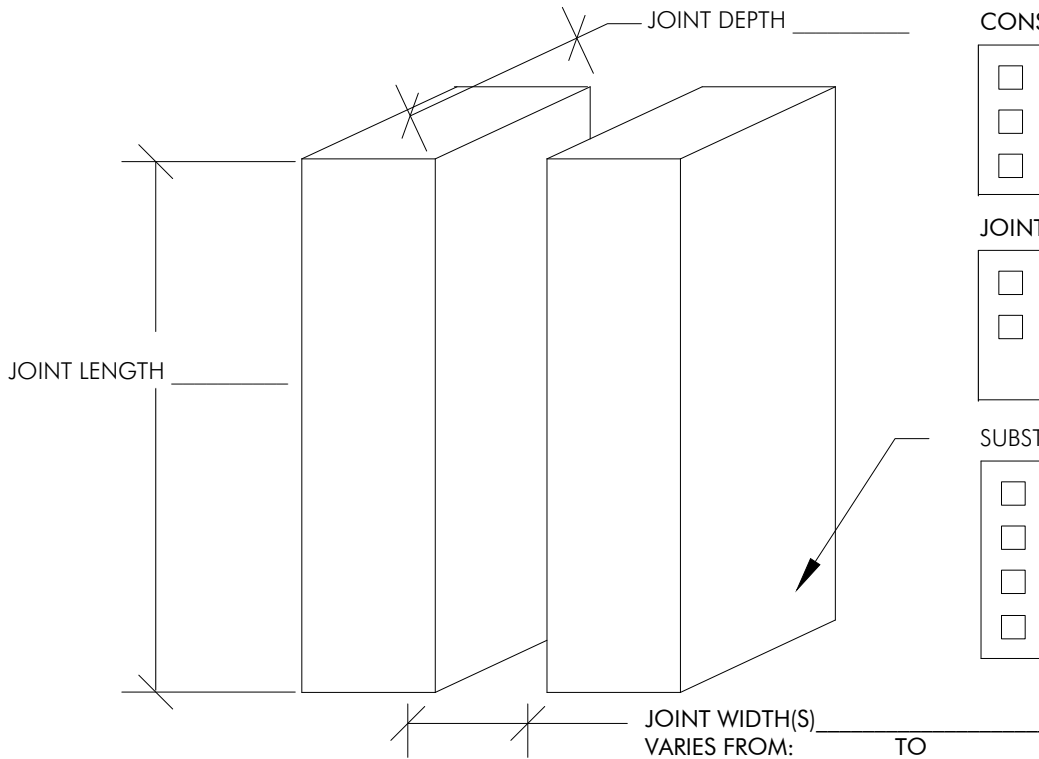
DOES THE JOINT HAVE ANY TRANSITIONS?

- IF NO, PLEASE INCLUDE DETAILS
- UNSURE

HAVE THE JOINT DIMENSIONS BEEN PHYSICALLY MEASURED ?  YES  NO

SUBSTRATE SURFACE TEMP: \_\_\_\_\_

AMBIENT TEMP: \_\_\_\_\_



CONSTRUCTION

- NEW
- RETROFIT
- TOTAL REPLACEMENT

JOINT PURPOSE

- PRIMARY SEAL
- SECONDARY SEAL & TO SEAL OUT

SUBSTRATE COMPOSITION

- BRICK
- CONCRETE
- METAL
- OTHER \_\_\_\_\_

HOW DOES JOINT TERMINATE ? : \_\_\_\_\_  
 ARE TURN-UPS NEEDED ?  YES  NO  
 IF YES WHAT LENGTH: \_\_\_\_\_

IS A COPY OF THE GEOTECHNICAL REPORT AVAILABLE?  
 YES  NO  
 TREMCO/WILLSEAL SALES REP: \_\_\_\_\_

GENERAL INFORMATION

NAME \_\_\_\_\_ JOB NAME \_\_\_\_\_  
 COMPANY \_\_\_\_\_ JOB LOCATION \_\_\_\_\_  
 PHONE \_\_\_\_\_ DATE \_\_\_\_\_  
 FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

PROJECT FIRMS

ARCHITECT \_\_\_\_\_ ENGINEER \_\_\_\_\_  
 CONTRACTOR \_\_\_\_\_ OWNER/BUILDER \_\_\_\_\_



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If applicable, what adjacent weather-resistant barrier, air-vapor barrier, EIFS, integral concrete form, waterproofing, and/or traffic coating system will the expansion joint need to maintain continuity with?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will the expansion joint fit into the build sequence?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have any patch, repair, or other supplementary products been used in or around the joint blockout?  YES  NO

- If yes, please provide pertinent information (product cut sheet/brochure, TDS, SDS, and any additional intel on reason for use, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were any curing compounds, surface densifiers, or other topically-applied products used in or around the joint blockout?  YES  NO

- If yes, please provide pertinent information (product cut sheet/brochure, TDS, SDS, and any additional intel on reason for use, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What type of below grade excavation is involved (PLEASE PROVIDE DETAIL):

Backfilled Wall?

Blindside Wall?

Slab-on-Grade?

Stairs-on-Grade?

Other?

Mixed?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Horizontal, will the joint be a primary or a secondary seal?  PRIMARY  SECONDARY

- Will the joint see traffic in service at any point in its run?  YES  NO

- If yes, vehicular traffic, pedestrian traffic, construction/build traffic, and/or other traffic?

\_\_\_\_\_  
\_\_\_\_\_

If Vertical, will the joint be a primary or a secondary seal?  PRIMARY  SECONDARY

- Will the joint be exposed at any point in its run?  YES  NO

- If yes, please provide details below:

\_\_\_\_\_  
\_\_\_\_\_

GENERAL INFORMATION

NAME \_\_\_\_\_

JOB NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

JOB LOCATION \_\_\_\_\_

PHONE \_\_\_\_\_

DATE \_\_\_\_\_

FAX \_\_\_\_\_

EMAIL \_\_\_\_\_

PROJECT FIRMS

ARCHITECT \_\_\_\_\_

ENGINEER \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

OWNER/BUILDER \_\_\_\_\_